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, die	Type of Document: Ammendments to the Declaration of Submission of Property to Horizontal Property Regime for 505-36th Street
	of Submission of Property to Horizontal
	Property Regime for 505-36th Street
RETURN TO:	JOHN LYNCH 505-36th Street Unit 201 Des Moines
	Preparer Information: (Individual's Name, Street Address, City, Zip, Phone) TA 50312
	515-255-1684
	Taxpayer Information: (Individual/Company Name, Street Address, City, Zip)
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**Grantors:** 

**Grantees:** 

**Legal Description:** 

**Book & Page Reference:** 

# CHANGES AND AMENDMENTS TO THE DECLARATION OF SUBMISSION OF PROPERTY TO HORIZONTAL PROPERTY REGIME FOR THE PREMISES 505 36<sup>TH</sup> STREET, DES MOINES, IOWA

The undersigned corporation adopts the following changes to its declaration.

- 1. The name of the corporation is GRAND AT 36<sup>TH</sup>, LTD. OWNERS PROTECTIVE ASSOCIATION OF DES MOINES
- II. Changes were made to pages 5, 7, 9, 11, 12, 13, 14, 15, 19, 22, 24, 28, 29, 30, 32, 33, and 34.
- III. The original pages have been removed from the document and new pages have been typed and inserted into the document showing all of the agreed upon changes.
- IV. These changes were adopted at a meeting held on the 29<sup>th</sup> day of June, 2015. A quorum of members was present with 19 of the 21 members being either physically present or represented by proxy. All amendments, deletions, and wording changes were adopted by receiving more than 66 2/3% majority of the votes as required by Article XIII, Item 1(B) of this document.

Dated this 474 day of August, 2015.

GRAND AT 36<sup>TH</sup>, LTD. OWNERS PROTECTIVE ASSOCIATION OF DES MOINES

Al McClatchey, President

John Lynch, Secretary

STATE OF IOWA

**COUNTY OF POLK** 

On this \_\_\_\_\_\_ day of August, 2015, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared AI McClatchey and John Lynch to me personally known, who being by me duly sworn, did say that they are the President and Secretary of said corporation, executing the within and foregoing instrument; that said instrument was signed on behalf of the corporation by authority of its board of directors; and that the said President and Secretary, as such officers, acknowledged the execution of the instrument to be the voluntary act and deed of said corporation by it and by them voluntarily executed.

Notary Public in and for the State of Iowa



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POLK COUNTY, IOWA FILED FOR RECORD

AT3 JUL 2 1 1976 AM:

KATHLEEN SHINSTINE. Recorder

# DECLARATION

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Submission of Property to Horizontal Property Regime for the Premises, 505 - 36th Street, Des Moines, Iowa, Pursuant to Chapter 499B of the Code of Iowa.

GRAND AT 36TH

Grand at 36th, Ltd., Declarant 1100 Cherry Street Des Moines, Iowa 50309

Williams, Hart, Lavorato & Kirtley Attorneys for Declarant West Des Moines, Iowa

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DECLARATION OF SUBMISSION OF PROPERTY TO HORIZONTAL REGIME ESTABLISHING A PLAN FOR CONDOMINIUM OWNERSHIP OF PREMISES 505 - 36th STREET, DES MOINES, IOWA FOR GRAND AT 36TH, LTD.

This Declaration of Submission of Property to the Horizontal Regime, is made and executed in Des Moines, Iowa, the \_\_\_\_\_\_ day of \_\_\_\_\_\_, 19\_\_\_\_ by GRAND AT 36TH, LTD. an Iowa Limited Partnership, hereinafter referred to as "Declarant" pursuant to the provisions of the Horizontal Property Act, Chapter 499B, Code of Iowa

# WITNESSETH:

WHEREAS, Declarant is the owner of certain real property located in the vicinity of 505 - 36th Street, Polk County, Des Moines, Iowa and more particularly described as follows:

South 290 Feet of Lot 29, OFFICIAL PLAT of Southeast one-quarter (SE 1/4) of Southwest one-quarter (SW 1/4), Section 6, Township 78, Range 24, West of the 5th P.M., now included in and forming a part of the City of Des Moines, Iowa

and;

WHEREAS, Declarant is the owner of a certain apartment building and certain other improvements heretofore constructed upon the aforesaid premises and it is the desire and the intention of the Declarant to divide the project into condominiums and to sell and convey the same to various purchasers, pursuant to the provisions of the aforesaid Horizontal Property Act, and to impose upon said property mutually beneficial restrictions, covenants, and conditions; and

WHEREAS, Declarant desires and intends by filing this Declaration to submit the above described property and buildings and other improvements constructed thereon, together with all appurtenances thereto, to the provisions of the aforesaid Act as a condominium project,

NOW THEREFORE, the Declarant does hereby publish and declare that all property described above is held and shall be held and

conveyed subject to the following covenants, conditions, uses, limitations and obligations, all of which are declared and agreed to be in furtherance of a plan for the improvement of said property and the division thereof into condominiums and shall be deemed to run with the land and shall be a burden and a benefit to Declarant, its successors and assigns and any person acquiring or owning an interest in the real property and improvements, their grantees, successors, heirs, executors, administrators, devises and assigns.

#### ARTICLE I

## Definitions

- 1: Declarant. The term "Declarant" shall mean GRAND AT 36TH, LTD. an Iowa Limited Partnership, which has made and executed this Declaration.
- 2. <u>Declaration</u>. The term "Declaration" shall mean this instrument by which GRAND AT 36TH, LTD. is established as provided under the Horizontal Property Act.
- 3. <u>Project</u>. The term "project" shall mean the entire parcel of real estate property referred to in this Declaration to be divided into condominiums, including all structures thereon.
- 4. Unit. The term "unit" shall mean one or more rooms occupying all or part of a floor or floors, intended for use as a residence and not owned in common with other owners in the regime. The boundary lines of each unit are the interior surfaces of its perimeter walls, bearing walls, basement floors, top story ceilings, windows, and window frames, doors and door frames, and trim, and includes the portions of the building so described and the air space so encompassed. A balcony or similar structure appurtenant to a particular unit which is not encompassed by four walls, a ceiling, and a floor shall be deemed a room and constitute a portion of that unit.
- 5. <u>General Common Elements</u>. The term "general common elements" shall have the meaning as defined in Article IV.
- 6. <u>Limited Common Elements</u>. The term "limited common elements" shall have the meaning as defined in Article V.
- 7. Building. The term "building" shall mean and include the six story structure and garages constructed on the real estate first described above.
- 8. <u>Garage</u>. The term "garage" means a structure abutting a driveway, not contiguous with the building and intended for, but not limited to, the storage of an automobile. Each garage space is a limited common element and appurtenant to a specific unit. Each unit will be assigned a garage at the time it is purchased from the Declarant.

- 9. Condominium. The term "condominium" means the entire estate in the real property owned by any Owner, consisting of an undivided interest in the Common Elements and ownership of a separate interest in a unit.
- 10. Owner. The term "owner" means any person with an ownership interest in a unit in the project.
- 11. Association. The term "association" means Grand at 36th, Ltd. Owners Protective Association of Des Moines and its successors.
- 12. Condominium Documents. The term "condominium documents" means this Declaration, all exhibits attached hereto including the Articles and Bylaws of the Association.
- 13. Plural and Gender. Whenever the context so permits or requires, the singular shall include the plural and the plural the singular, and the use of any gender shall include all genders.
- 14. Severability. The invalidity of any covenant, restriction, agreement, undertaking, or other provision of any condominium document shall not affect the validity of the remaining portions thereof.
- 15. <u>Incorporation</u>. Exhibits attached hereto and referred to herein are hereby made a part hereof with the same force and effect as other provisions of this document.

## ARTICLE II

# Description of Land, Building and Units

l. <u>Description of Land</u>. The land submitted to the regime is located in Des Moines, Polk County, Iowa, and is legally described on Exhibit A. The land has an area of approximately 34,080 square feet and comprises a portion of the north block front of Grand Avenue immediately east of 36th Street and has a depth of 290 feet, and a frontage of 111 feet.

The Property has the street number of 505 - 36th Street, and will have the name "GRAND AT 36TH, LTD."

2. <u>Description of Building</u>. The improvement on the real estate is a six story, high rise, elevator, 21 unit "apartment" building, with detached, frame garages for 20 automobiles. The building containing the units is of masonry construction, with concrete block and steel frame, with reinforced concrete floors, and faced with brick veneer.

On each floor of the building there are four units, all two bedroom units except on the ground floor where there is one unit, having one bedroom. The elevator is near the center of the building, and a stairwell with concrete stairs at opposite ends of the halls. Each unit has its independent heating and air-conditioning system, along with separate electric meters and distribution panels. The interior walls of each unit are finished with plaster and are painted (some have decorative paper). There is acoustic plaster on the ceilings. All units have kitchens with built-in electric appliances, including disposers and dishwashers. The floors of most units are carpeted throughout, except for the bath floors. Ceramic tile and carrara glass wainscoting are provided. Standard electric and plumbing fixtures are utilized.

The garages are located to the north of the building containing the units and are of frame construction. All garages have electric doors.

3. Description of the Units. Annexed hereto and made part hereof as Exhibit A is a list of all units in the building, their unit designations, locations, approximate areas, number of rooms, common elements to which each has immediate access (as shown on the floor plans of the building, intended to be filed in the office of the Recorder of Polk County, simultaneously with the recording of the Declaration), and the percentage of interest of each unit in the common elements. The floor plan of each unit is set forth in Exhibit F. The dimensions of each unit are set forth in the definition of the term "unit" in Article I.

#### ARTICLE III

#### Ownership Interests

1. Exclusive Ownership and Possession by Owner. Each owner shall be entitled to exclusive ownership and possession of his unit. Each owner shall be entitled to an undivided interest in the Common Elements in the percentage expressed in Exhibit A of this Declaration. The percentage of the undivided interest of each owner in the Common Elements as expressed in Exhibit A shall have a permanent character and shall not be altered without the consent of all owners expressed in an amended declaration duly recorded. The percentage of the undivided interest in the Common Elements shall not be separated from the unit to which it appertains and shall be deemed to be conveyed or encumbered or released from liens with the unit even though such interest is not expressly mentioned or described in the conveyance or other instrument. Each owner may use the Common Elements in accordance with the purpose for which it is intended, without hindering or encroaching upon the lawful rights of the other owners.

An owner shall not be deemed to own the undecorated and/or unfinished surfaces of the perimeter walls, basement floors, (upper) top story ceilings, windows and door bounding his unit, nor shall the owner be deemed to own the utilities running through his unit which are utilized for, or serve more than one unit, except as a percentage of an undivided interest in the Common Elements. An

owner, however, shall have the exclusive right to paint, repaint, tile, wax, paper or otherwise refinish and decorate the interior surfaces of the walls, basement floors, (upper) top story ceilings, windows and doors bounding his unit.

- 2. <u>Appurtenances</u>. There shall pass with the ownership of each unit as a part thereof, whether or not separately described, all appurtenances to such unit (whether such appurtenance is in the Bylaws of the Association), and no part of the appurtenant interest of any unit may be sold, transferred or otherwise disposed of except in connection with the sale, transfer or other disposition of such unit itself or of all units in the regime.
- 3. <u>Undivided Fractional Interest</u>. An undivided interest in the land and other common elements of the regime, regardless of whether such elements are general or limited common elements, shall be appurtenant to each unit. The amount of such interest appurtenant to each unit will match the percentage set forth in Exhibit A.
- 4. General Common Elements. Appurtenant to each unit shall be a right to use and enjoy the general common elements.
- 5. <u>Limited Common Elements</u>. The exclusive use by owners of the limited common elements shall be deemed an appurtenance of the unit or units for which said elements are reserved provided such use and enjoyment shall be limited to the uses permitted by this Declaration and other condominium documents.
- 6. <u>Association Membership and Voting Rights</u>. Appurtenant to each unit shall be membership in Grand at 36<sup>th</sup>, LTD. Owners Protective Association of Des Moines. The owner/owners of each unit will be entitled to one vote in the affairs of the Association and of the regime. The action of the Association shall be deemed the action of the owners; and such action, when taken in accordance with the Bylaws of the Association and this Declaration shall be final and conclusive upon all unit owners.
- 7. <u>Cross Easements</u>. Appurtenant to each unit shall be easements from each unit owner to each other unit owner and to the Association and from the Association to the respective unit owners as follows:
- (a) For ingress and egress through the common areas and for maintenance, repair, and replacement as authorized;

- (b) Through the units and common facilities for maintenance, repair and replacement or reconstruction of common elements, but access to units shall be only during reasonable hours except in case of emergency;
- (c) Every portion of a unit contributing to the support of the building is burdened with an easement of such support for the benefit of all such other units;
- (d) Through the units and common areas for conduits, ducts, plumbing, viving and other facilities for the furnishing of utility or other services to the other units in the common areas.

#### ARTICLE IV

# Ceneral Common Elements

- 1. <u>Definition</u>. General Common Elements shall include all portions of the project (land and improvements thereon) not included within any unit except such portions of the project which are defined as limited common elements in the following Article. The general common elements also include, but are not limited to, the following:
  - a. The land on which the building is erected.
  - b. The foundations, floors, exterior walls of each unit and of the building, ceilings and roofs, halls, lobbies, stairways, and entrances and exits or communication ways, elevators, garbage incinerators and in general all devices or installations existing for common use, except as limited in the next Article.
  - c. Compartments or installations of central services for public utilities, common water tanks and pumps servicing other than one unit.
  - d. Premises for lodging of service personnel engaged in performing services other than services within a single unit.
    - e. the laundry and drying room on each floor.

#### ARTICLE V

# Limited Common Elements

- 1. <u>Definition</u>. The term "limited common elements" shall mean and such elements shall consist of those common elements which are reserved for the use of one or more units by this Article and amendments hereto and such reservation shall be to the exclusion of all other units.
- 2. Reservation. The following common elements are reserved and shall constitute the limited common elements:
  - (a) All exterior walls of the building including the

Portions thereof on the unit side of the block work of such walls, all walls and partitions separating units from corridors, the elevator and other units, interior load bearing walls and all other elements which are structural to a unit and reserved for that unit (or units where partitions separate two units contained in the building).

- (b) The particular garage or garages appertaining to each unit, and the immediate driveway thereto.
- 3. Exception. Notwithstanding the reservations made by this Article, the design of the building, grounds to be submitted and the integrity and appearance of the regime as a whole are the common interests of all owners and , as such, shall remain a part of the general common elements.
- 4. <u>Right of Association</u>. The reservation of the limited common elements herein shall not limit any right the Association and its agents may otherwise have to alter such liited common elements or enter upon such limited common elements.

#### **ARTICLE VI**

# **Declarant's Reserved Rights and Powers**

- 1. <u>Declarant's Activities</u>. Declarant is irrevocably and perpetually empowered, notwithstanding any use, restriction or other provision hereof to the contrary, to sell, lease or rent units to any person and shall have the right to transact on the condominium property any business relating to construction, repair, remodeling, sale, lease or rental of units, including but not limited to, the right to maintain signs, employees, independent contractors and equipment and materials on the premises, to use common elements(general and limited), to show units, all signs and all items and equipment pertaining to sales or rentals or construction and any unit furnished by the Declarant for sales purpose shall not be considered common elements and shall remain their separate property. Declarant retains the right to be and remain the owner of completed but unsold units under the same terms and conditions as other owners including membership in the Association save for its right to sell, rent or lease.
- 2. <u>Easements</u>. Declarant expressly reserves perpetual easements for ingress, egress and utility purposes as may be required across and under the land submitted hereby.

3. <u>Pesignation of Association Directors</u>. Declarant shall have the right to name all members of the Board of Directors of Grand at 36th, Ltd. Owners Protective Association of Des Moines until the first annual members' meeting of said Association which shall be held as provided for in the Bylaws. Thereafter the Board of Directors shall be selected in the manner specified in the Bylaws of the Association.

# ARTICLE VII

# Management of the Regime

- 1. Association: Council of Co-Owners. The operation of the condominium shall be by a nonprofit membership corporation organized and existing under Chapter 504A, Code of Town. The name of the Association shall be Grand at 36th, Ltd. Owners Protective Association of Des Moines. Copies of its Articles of Incorporation and of its Bylaws are attached hereto as Exhibit B and Exhibit C, respectively. Whenever a vote or other action of unit owners as a group is required the mechanics of conducting such a vote or taking such action shall be under the control and supervision of the Association. The action of the Association shall constitute the action of the owners or the Council of Co-owners whenever such action is permitted or required herein or by Chapter 499B of the Code of Iowa (1975).
- 2. Compliance. All owners, tenants, families, guests and other persons using or occupying the regime shall be bound by and strictly comply with the provisions of the Bylaws of the Association and applicable provisions of other condominium documents, and all agreements, regulations and determinations lawfully made by the Association and its directors, officers or agents shall be binding on all such owners and other persons. A failure to comply with the Bylaws or the provisions of the other condominium documents or any an action to recover sums due for damages on the part of the Association or any owner as applicable and any mandatory or other injunctive relief without waiving either remedy.
- 3. Powers of Association. Each owner agrees that the Association has and shall exercise all powers, rights and authority granted unto it, the Council of Co-owners and the owners as a group by Chapter 504A and 499B, Code of Iowa (1975), and such as are more particularly set forth in the condominium documents, including but not limited to the making of assessments chargeable to owners and the creation of a lien on units thereof, and acquire a unit at foreclosure sale and to hold, lease, mortgage or convey the same. Each owner hereby waives any rights to delay or prevent such foreclosure by the Association which he may have by reason of a homestead exemption.
- 4. <u>Partition</u>. All unit owners shall be deemed to have waived all rights of partition, if any, in connection with such acquisition.
- 5. Membership, Voting Rights. The members of the Association shall consist of all of the record owners of units. After receiving the approval of the Association elsewhere required, change of membership in the Association shall be established by recording in the public records of Polk County, Iowa, a deed or other instrument establishing a record title to a unit in the condominium. The

membership of the prior owner shall be thereby terminated. The members of the Association shall be entitled to cast one vote per unit owned.

- 6. <u>Restraint upon Assignment</u>. The share of a member in the funds and assets of the Association cannot be assigned, hypothecated or transferred in any manner except as an appurtenance to his unit.
- 7. <u>Board of Directors</u>. The affairs of the Association shall be conducted by a Board of three or more Directors who shall be designated in the manner provided in the Bylaws. The Board may employ a manager or a managerial service company and delegate certain of its responsibilities to such person as more particularly described in the Bylaws. The management fee shall be a common expense.
- 8. <u>Discharge of Liability</u>. All owners shall promptly discharge any lien which may hereafter be filed against his condominium.
- 9. <u>Limitation of Association's Liability</u>. The Association shall not be liable for any injury or damage to property caused by or on the common elements or by another owner or person in the project or by any other means unless caused by the gross negligence of the Association. No diminution or abatement of common expense assessments shall be claimed or allowed for inconvenience or discomfort arising from the making of repairs or improvements of the common elements or from any action taken to comply with any law, ordinance or orders of a governmental authority.
- 10. Indemnification of Directors and Officers. Every director and every officer of the Association shall be indemnified by the Association against all expenses and liabilities, including counsel fees, reasonably incurred by or imposed upon him in connection with any proceeding to which he may be a party, or in which he may become involved, by reason of his being or having been a director or officer of the Association, or any settlement thereof, whether or not he is a director or officer at the time such expenses are incurred, except in such cases wherein the director or officer is adjudged guilty of willful misfeasance or malfeasance in the performance of his duties; provided that in the event of a settlement the indemnification herein shall apply only when the board of directors approves such settlement and reimbursement as being for the best interests of the Association. The foregoing rights of indemnification shall be in addition to and not exclusive of all other rights to which such director or officer may be entitled.
- 11. Agent to Receive Service of Process. The following is designated as agent to receive service of process upon the Association:

Secretary, Board of Directors of Grand At 36th, LTD.

505 36th Street, Des Moines, Iowa 50312

#### ARTICLE VIII

#### Maintenance, Alteration and Improvement

- 1. <u>Definitions</u>. Certain terms used in this Article shall have a meaning as follows, provided any dispute over the characterization of work within one of the following meanings shall be conclusively decided by the Board of Directors of the Association.
  - (a) "Maintenance" or "repair" shall mean the act of maintaining, restoration, renovation, reconstruction, replacement, rebuilding and similar work necessary to preserve a unit or the property in its original condition as completed.
  - (b) "Improvement" shall mean the addition of a new structure, element or facility, other than a structure, element or facility otherwise provided for by this Declaration or any Supplementary Declaration.

## 2. Maintenance by Association.

- (a) The Association shall maintain all common elements, whether limited or general, and shall make assessments therefor as a common expense except where maintenance has been specifically made the responsibility of each unit.
- (b) The Association shall repair incidental damage caused to a unit through maintenance by the Association and shall assess the cost thereof as a common expense.
- (c) If a unit owner defaults on his responsibilities of maintenance, the Association shall assume such responsibilities and shall assess the cost thereof against the unit of such owner and such assessment shall be collectible as if it were an assessment for common expenses.
- (d) The Association may, in its discretion, assume responsibility for any maintenance project which requires reconstruction, repair, rebuilding, conservation, restoration or similar work to more than one unit and the cost thereof may be in the discretion of the Association either assessed against each unit on which such costs were incurred or assessed against all units as a common expense according to the circumstances.

#### 3. Maintenance by Owner.

(a) Each unit owner at his own expense shall maintain the interior, including the boundary surfaces, of such unit and its equipment, shall keep such interior in a clean and sanitary condition, shall do all redecorating, painting and other finishing which may at any time be necessary to maintain his unit, and shall be responsible for the maintenance of all personalty including carpets, furnishings, and appliances within such unit.

- (b) The owner of each unit shall be responsible for maintaining any plumbing fixture, heating ducts and all other utilities or portions thereof located within the boundaries of his unit. The owner shall also, at his own expense, keep in a clean and sanitary condition his unit, and any garage or storage place which is for the exclusive use of his unit. Neither the Association nor the regime shall be liable or responsible for any loss or damage caused by theft or otherwise of articles which may be stored by the owner in such storage places.
- (c) The unit owner shall maintain, at his expense, any improvement or other alteration made by him.
- (d) The owner of each unit shall promptly report to the Association any defects or other maintenance needs which are the responsibility of the Association.
- 4. Alterations or Improvements by Owner. No unit owner shall make or permit to be made any structural alteration to a unit or to a building without first obtaining written consent of the Board of Directors of the Association(which consent may be given by a general rule or regulation) which shall determine the proper insurance of such improvement or other alteration, and the effect of such improvement or alteration on insurance of other property of the regime, and which shall arrange with such unit owner for the payment of the cost of any additional insurance thereby required: provided alterations (including fixtures and structural alterations) comprising part of the building of the unit of such unit owner when situated within such unit may be made without obtaining consent of the Board of Directors. Alterations to the exterior of any building or common element shall not be made if, in the opinion of the Board of Directors of the Association, such alteration would not become the integrity and appearance of the regime as a whole. Such owner shall do no act or work which will impair the structural soundness or integrity of the building or safety of the property or impair any easement. The improvement or alteration of a unit shall cause no increase or decrease in the number of ownership interests appurtenant to such unit.
- 5. Alterations or Improvements by the Association. Whenever in the judgement of the Board of Directors the common elements shall require additions, alterations or improvements costing in excess of \$3,000, and the making of such additions, alterations or improvements shall have been approved by a majority of the unit owners, the Board of Directors shall proceed with such additions, alterations or improvements and shall assess all unit owners for the cost thereof as a common charge. Any additions, alterations, or improvements costing \$3,000 or less may be made by the Board of Directors without approval of unit owners, and the cost thereof shall constitute part of the common expenses.

#### **ARTICLE X**

#### Conditions of and Restrictions on Ownership, Use, and Enjoyment

- Subjection of the Property to Certain Provisions. The ownership, use, occupation, and enjoyment of each unit and of the common elements of the regime shall be subject to the provisions of the Bylaws and Articles of Incorporation of the Association, and this Declaration, all of which provisions irrespective of where set forth or classified shall have equal status and shall be enforceable and binding as a covenant, condition, restriction, or requirement running with the land and shall be binding on and enforceable against each and all units and the owners thereof and their respective assigns, lessees, tenants, occupants, and successors in interest.
- 2. <u>Use of Property</u>. The use of the property shall be in accordance with and subject to the following provisions:
  - (a) A unit shall be used or occupied for only single family dwelling purposes. For the purposes herein, family means one or more persons occupying a single unit provided that unless all members are related by blood, marriage, or adoption, no such family shall contain over two persons.
  - (b) A condominium may be rented or leased by the owner or occupied by a party other than the owner, provided the occupancy of the unit consists of the owner, or someone related to the owner by the third degree of consanguinity, and no more than one other person unrelated to the owner or this blood relative of the owner (hereafter "renter"). Should a unit be occupied by an owner and a renter, the Board of Directors has the right to add an additional assessment to monthly dues to offset additional expenses such as parking, water usage, usage of laundry room, trash collection, and general use of the common areas.
  - (c) Not withstanding the requirements of above item (b), should an owner need to be absent for a period of time due to a work, health, or education requirement, for a minimum of 3 months up to a maximum 12 month period, he may rent his unit to a single family, as defined above, without the owner being required to be an occupant. The Board of Directors may extend this rental period under certain conditions.
  - (d) Due to the capacity and other contributing factors in the regime, no more than 4 units may be occupied by a renter at any given time. The Board of Director's decision shall be final concerning the timing and number of units being occupied by renters.
  - (e) Nothing shall be altered in, constructed in, or removed from the common elements, limited or general, except upon written consent of the Board of Directors of the Association, which may be given through regulations of the Association. No "for rent" or "for sale" signs may be posted at any time, with the exception being during the hours of an open house.
  - (f) No livestock, poultry, or other animals of any kind shall be raised, bred, or kept in any unit or in any common area, limited or general.
  - (g) No activity shall be allowed which unduly interferes with the peaceful possession and use of the property by the unit owners nor shall any fire hazard or unsightly accumulation of refuse be allowed.

- (h) Nothing shall be done or kept in any unit or in the common area which will increase the rate of insurance on the common area, without the prior written consent of the Association. No owner shall permit anything to be done or kept in his unit or in the common area which will result in the cancellation of insurance on any unit or any part of the common area, or which would be in violation of any law.
- (i) The Association shall have the authority to adopt rules and regulations governing the use of the property and such rules shall be observed and obeyed by the owners, their guests, and licensees.
- (j) Agents of or contractors hired by the Association may enter any unit when necessary in connection with any maintenance, landscaping, or construction for which the Association is responsible, provided such entry shall be made with as little inconvenience to the owners as practical.
- (k) A unit owner shall give notice to the Association of every lien against his unit other than permitted mortgages, taxes, and Association assessments, and of any suit or other proceeding which may affect the title to his unit, within ten days after the lien attaches or the owner receives notice of such suit.
- (I) A unit owner shall be liable to the Association for the expense of any maintenance, repair, or replacement rendered necessary by his act, neglect, or carelessness, or by that of his family, guests, employees, agents, or lessees, which liability shall include any increase in insurance rates resulting therefrom.
- 3. <u>No Waiver</u>. Failure of the Association or any owner to enforce any covenant, condition restriction or other provision of Chapter 499B of the Code of Iowa(1975), this Declaration, the Articles of Incorporation or Bylaws of the Association, or the rules and regulations adopted pursuant thereto, shall not constitute a waiver of the right to enforce the same thereafter.

#### **ARTICLE XI**

#### **Insurance and Casualty**

- 1. General Liability and Property Damage. Comprehensive general liability and property damage insurance shall be purchased by the Board as promptly as possible following its election, and shall be maintained in force at all times, the premiums thereon to be paid by assessments. Prior to the organizational meeting, such insurance shall be procured by Declarant. The insurance shall be carried with reputable companies authorized to do business in the State in such amounts as the Board may determine. The policy or policies shall name as insured all the owners and the Association. Declarant shall be named as an additional insured on such policy or policies until such time as Declarant shall have conveyed all of the condominiums in the project. The policy or policies shall insure against loss arising from perils in both the common areas and the units and shall include contractual liability coverage to protect against suh liabilities as ma arise under the contractual exposures of the Association, and/or the Board
- 2. <u>Fire and Casualty</u>. Fire and other hazard insurance shall be purchased by the Board as promptly as possible following its election and shall thereafter be maintained in force at all times, the premiums thereon to be paid out of the maintenance fund. Policies shall provide for the issuance of certificates or such endorsement evidencing the insurance as may be required by the respective mortgagees. The policy, and certificates so issued, will bear a mortgage clause

naming the mortgagees interested in said property. The policy or policies shall insure against loss from perils therein covered to all of the improvements in the

project, except as may be separately insured. Such policy or policies shall contain extended coverage, vandalism, and malicious mischief endorsements. The improvements to be insured under this clause shall be continually insured to value, and the policy or policies shall contain replacement cost insurage. If reasonably available, the policy or policies shall contain a stipulated amount clause, or determinable cash adjustment clause, or similar clause to permit a cash settlement covering specified value in the event of destruction and a decision not to rebuild. The policy or policies shall name as insured all of the owners, the Association and Declarant, so long as Declarant is the owner of any of the condominiums in the project. The policy or policies shall also cover personal property owned in common, and shall further contain waiver of subrogation rights by the carrier as to negligent owners.

- 3. Fire and Casualty on Individual Units. Except as expressly provided in this clause, no owner shall separately insure his condominium or any part thereof against loss by fire or other casualty covered by the insurance carried under clause 2. Should any owner violate this provision, any diminution in insurance proceeds resulting from the existence of such other insurance, and/or failure to have the proceeds of such other insurance payable pursuant to the provisions of clause 2, shall be chargeable to the owner who acquired such other insurance, who shall be liable to the Association to the extent of any such diminution and/or loss of proceeds.
- 4. Personal Liability on Individual Units. An owner may carry such personal liability insurance, in addition to that herein covered, as he may desire. In addition, any improvements made by an owner to the real property within a unit, as well as the personal property of the owner, may be separately insured by such owner, such insurance to be limited to the type and nature of coverage often referred to as "tenants improvements and betterments". All such insurance separately carried shall contain waiver of subrogation rights by the carrier as to negligent owners.
- 5. Additional Coverage. The Board may purchase and maintain in force, at the expense of the maintenance fund, debris removal insurance, fidelity bonds, and other insurance and/or bonds that it deems necessary. The Board shall purchase and maintain workmen's compensation insurance to the extent that the same shall be required by law respecting employees of the corporation. The Board shall also maintain "all risk" insurance coverage on the project to insure against water damage and like kind of casualties.
- 6. Loss Adjustment. The Board is hereby appointed the attorney in fact for all owners to negotiate loss adjustment on the policy or policies carried under clauses 1, 2, 3 and 5 above.
- 7. Association as Trustee for Proceeds. In the event of damage or destruction by fire or other casualty affecting a unit or units, and/or if any portion of the common area is damaged or destroyed by fire or other casualty, all insurance proceeds paid in satisfaction of claims for said loss or losses shall be segregated according to losses suffered by each unit or units and/or the common area, and shall be paid to the Association.

as trustee for the owner or owners and for the encumbrancer or encumbrancers, as their interest may appear. Said insurance proceeds, and the proceeds of any special assessments as herein-after provided, whether or not subject to liens of mortgages or deeds of trust, shall be collected and disbursed by said trustee through a separate trust account on the following terms and conditions:

- (a) <u>Common Elements</u>. If the damaged improvement is a common element, the Board of Directors of the Association shall immediately contract to repair or rebuild the damaged portion of the common element substantially in accordance with the original plans and specifications thereof.
- (b) Partial Destruction. In the event of damage to, or destruction of, any unit or units without any accompanying damage to the common elements, or if there is accompanying damage to the common elements but the total destruction or damage does not represent fifty percent (50%) or more of the building and the cost of repairing or rebuilding said damage area does not exceed the amount of available insurance proceeds for said loss by more than \$10,000, the Board of Directors of the Association shall immediately contract to repair or rebuild the damaged portion of the units or units and the common elements substantially in accordance with the original plans and specifications. If the cost to repair or rebuild exceeds available insurance by \$10,000, then owners of the individual units, by vote of not less than a majority of those present and entitled to vote, in person or by proxy, at a duly constituted owners' meeting held within 30 days from the date of such damage or destruction, shall determine whether the Board of Directors shall be authorized to proceed with repair or reconstruction.
- (c) Total Destruction. In the event of fifty percent (50%) or more damage to, or destruction of, any portion of the project by fire or other casualty, the owners of the individual units, by vote of not less than a majority of those present and entitled to vote, in person or by proxy, at a duly constituted owners' meeting held within 30 days from the date of such damage or destruction, shall determine whether the Board of Directors shall be authorized to proceed with repair or reconstruction, or whether said project shall be sold; provided, however, that determination shall be subject to the express written approval of all record owners of mortgages upon any part of the Regime.

In the event of a determination to rebuild or repair, the Board shall have prepared the necessary plans, specifications, and maps, and shall execute the necessary documents to effect such reconstruction or repair as promptly as practicable and in a lawful and workmanlike manner.

In the event of a determination not to rebuild, the Board shall have prepared and file, as promptly as practicable,

a corrected subdivision map, converting the project into an unimproved purcel of land, which shall be offered for sale forthwith, at the highest and best price obtainable, either in its damaged condition, or after damaged structures have been razed, the net proceeds of such sale, and the proceeds, if any, of insurance carried by the Association, and/or by the owners as a whole on the project, including coverage on the units and the common area, shall be distributed proportionately to the following respective parties in the same proportion that the unit in which they have an interest shares in the common elements, except that where there is a mortgage of record or other valid encumbrance on any one unit then, and in that event, with respect to said unit the Association will distribute said proceeds as follows: first to the record owners of mortgages upon units and common elements in the Regime in satisfaction of the balance currently due on said encumbrances and then the remaining proceeds, if any, to satisfy any individual encumbrance executed in good faith and for value, with that portion remaining, if any, to the unit owner of record.

- (d) In the event that the common area is repaired or reconstructed pursuant to the provisions of paragraphs (a), (b) or (c) of this clause and there is any deficiency between the insurance proceeds paid for the damage to the common area and the contract price for repairing or rebuilding the common area, the Board shall levy a special assessment against each owner in proportion to his percentage of ownership in the common area to make up such deficiency. If any owner shall fail to pay said special assessment or assessments within thirty (30) days after the levy thereof, the Board shall make up the deficiency by payment from the assessment, and the remaining owners shall be entitled to the same remedies as those provided in Article VII of this Declaration, covering a default of any owner in the payment of maintenance charges.
- (c) In the event of a dispute among the owners and/or mortgagees respecting the provisions of this clause, any such party may cause the same to be referred to arbitration in accordance with the then prevailing rules of the American Arbitration Association.

In the event of arbitration, the party requesting the arbitration will give immediate notice thereof to the Board, which shall notify all other owners and mortgagees as promptly as possible after the reference to arbitration is made, giving all such parties an opportunity to appear at such arbitration proceedings. The decision of the arbitrator in this matter shall be final and conclusive upon all of the parties. The arbitrator may include in his determination an award for costs and/or attorney fees against any one or more parties to the arbitration.

8. Abatement of Common Expenses. The Board is authorized to provide coverage for payment of maintenance charges which are abated hereunder in behalf of an owner whose unit is rendered uninhabitable for a peril insured against.

9. <u>Review of Insurance Needs</u>. Insurance coverages will be analyzed by the Board, or its representative, at least every five years from the date hereof and the insurance program revised accordingly. Each owner will be updated in writing, by electronic communication, or at a building meeting as to the current status of insurance coverage.

#### ARTICLE XII

#### **Termination**

- 1. <u>Procedure</u>. The condominium may be terminated in the following manner in addition to the manner provided by the Horizontal Property Act:
  - (a) <u>Destruction</u>. In the event it is determined in the manner elsewhere provided that the building shall not be reconstructed because of major damage, the condominium plan of ownership will be thereby terminated in compliance to the provisions of Section 499B.8 of the Code of lowa (1975).
  - (b) Agreement. The condominium may be terminated at any time by the approval in writing of all of the owners of the condominium and by holders of all liens affecting any of the units by filing an instrument to that effect, duly recorded, as provided in Section 499B.8 of the Code of Iowa (1975). It shall be the duty of every unit owner and his respective lien holder to execute and deliver such instrument and to perform all acts as in manner and form may be necessary to effect the sale of the project when at a meeting duly convened of the Association, the owners of at least three-fourths of the voting power, and all record owners of mortgages upon units in the regime, elect to terminate and/or sell the project.
  - (c) <u>Certificate</u>. The termination of the condominium in either of the foregoing manners shall be evidenced by a certificate of the Association executed by all members of the Association and their respective holders of all liens affecting their interest in the condominium, certifying as to facts effecting the termination, which certificate shall become effective upon being recorded in the office of the Polk County Recorder in Des Moines, Iowa.
- 2. <u>Form of Ownership after Termination</u>. After termination of the condominium, the project will be held as follows:
  - (a) The property (land and improvements) shall be deemed to be owned in common by the owners:
  - (b) The undivided interest in the property owned in common which shall appertain to each unit owner shall be the percentage of undivided interest previously owned by such owner in the common area and facilities;
  - (c) Any liens affecting any of the condominiums shall be deemed to be transferred in accordance with the existing priorities to the undivided interest of the owner in the property.
  - (d) After termination, the net proceeds of sale, together with the net proceeds of the insurance on the property, if any, shall be considered as one fund and shall be divided among all.

the owners in a percentage equal to the percentage of undivided interest owned by each owner in the common elements, after first paying out of the respective shares of the owners, to the extent sufficient for the purposes, all liens on the undivided interest in the property owned by each owner.

#### ARTICLE XIII

## Amendments and Miscellaneous

- 1. <u>Procedure</u>. Except as otherwise provided in this Declaration, this Declaration may be amended and such amendment shall be made in the following manner:
  - (a) Notice. Notice of the subject matter of a proposed amendment shall be included in the notice of any meeting at which a proposed amendment is considered. Holders of a first mortgage of record shall receive notice of such proposed amendment as provided in the Bylaws of the Association.
  - (b) Resolution. A resolution adopting a proposed amendment may be proposed by either the Board of Directors or by any member of the Association. Except as provided elsewhere, the resolution must be adopted by a vote of not less than 66-2/3% of all owners present and entitled to vote, in person or by proxy; provided, however, no amendment effecting a substantial change in this Declaration or the Bylaws of the Association shall affect the rights of the holder of any such mortgage recorded prior to recordation of such amendment who does not join in the execution thereof and who does not approve said amendment in writing.
  - (c) <u>Bylaws</u>. In the case of an amendment to this Declaration by reason of an amendment to the Bylaws of the Association, then in the manner specified in such Bylaws.
  - (d) Execution and Recording. An amendment adopted pursuant to (b) or (c) above shall be executed by an officer specifically delegated to do so with the formalities required by Chapter 499B of the Code of Iowa (1975). Upon the recordation of such instrument in the office of the Polk County Recorder, the same shall be effective against any persons owning an interest in a unit or the regime.
- 2. Amendment of Ownership Interest. No amendment shall change the percentage of ownership in the common elements appurtenant to a unit, nor increase the owner's share of the common expenses unless the record owner of the unit concerned and all record owners of mortgages thereon shall affirmatively join in the adoption of such amendment.

IN WITNESS WHEREOF, Declarant has executed this Declaration the day and year first above written.

GRAND AT 36TH, LTD.

John N. McRoberts, General Partner

STATE	OF	TOMV	)	
			)	SS:
County	· of	POLK	)	

JOWA

Notary Public in and for the State of IOWA

## **EXHIBIT A**

# DESCRIPTION OF LAND, UNITS AND OWNERSHIP INTERESTS IN COMMON ELEMENTS

 Description of Land. The real estate submitted to the Horizontal property Regime is locally known as 505 – 36<sup>th</sup> Street, Des Moines, Iowa, more particularly described, to wit:

South 290 Feet of Lot 29, OFFICIAL PLAT of Southeast one quarter (SE ¼ ) of Southwest one-quarter (SW ¼), Section 6, Township 78, Range 24, West of the 5<sup>th</sup> P.M., now included in and forming a part of the City of Ds Moines, Iowa.

2. <u>Description of Units and Ownership Interests</u>. The Ownership interests in the Common Elements (also determinative of voting rights and pro rata share of common expenses) and a description of each unit in the condominium regime is set forth below.

Unit	Approx.	Number of	% of	Number of
	square feet	Rooms	Ownership	Votes in
				Association
1	1209	4	4.0	1
101	1449	7	4.8	1
102	1449	7	4.8	1
103	1449	7	4.8	1
104	1449	7	4.8	1
201	1449	7	4.8	1
202	1449	7	4.8	1
203	1449	7	4.8	1
204	1449	7	4.8	1
301	1449	7	4.8	1
302	1449	7	4.8	1
303	1449	7	4.8	1
304	1449	7	4.8	1
401	1449	7	4.8	1
402	1449	7	4.8	1
403	1449	7	4.8	1
404	1449	7	4.8	1
501	1449	7	4.8	1
502	1449	7	4.8	1
503	1449	7	4.8	1
504	1449	7	4.8	1

## EXHIBIT B

## ARTICLES OF INCORPORATION

OF

GRAND AT 36TH, LTD. OWNERS PROTECTIVE ASSOCIATION OF DES MOINES

The undersigned, acting as incorporator of a corporation pursuant to the provisions of the Iowa Nonprofit Corporation Act under Chapter 504A of the 1975 Code of Iowa, adopts the following Articles of Incorporation for such corporation:

#### ARTICLE I

# Name and Principal Office

The corporation shall be known as GRAND AT 36TH, LTD. OWNERS PROTECTIVE ASSOCIATION OF DES MOINES and its principal offices shall be located in Des Moines, Polk County, Iowa.

#### ARTICLE II

# Corporate Existence

The corporate existence of this corporation shall begin upon the date these articles are filed with the Secretary of State, and the period of its duration is perpetual.

#### ARTICLE III

#### Purposes and Powers

(A) The purpose and objective of the corporation is to provide an entity to conduct the business and affairs of, and to act as or for, the co-owners of that certain horizontal property regime (condominium) created and submitted pursuant to the provisions of Chapter 499B of the Code of Iowa (1975) known as GRAND AT 36TH, LTD. and to be located on all or certain portions of real estate situated in Des Moines, Polk County, Iowa.

The corporation shall have all powers and purposes granted or implied to a council of co-owners under the provisions of Chapter 499B of the Code of Iowa (1975) and as are granted or implied by

the Declaration of Condominium establishing said condominium regime, and all of such powers shall likewise constitute lawful purposes of the corporation.

- (B) The purposes of the corporation are exclusively not for private profit or gain and no part of the activities shall consist of carrying on political propaganda or otherwise attempting to influence legislation, and the corporation shall make no distributions of income to its members, directors or officers.
- (C) The corporation shall, additionally, have unlimited power to engage in, and to do any lawful act concerning any or all lawful business for which corporations may be organized under the Iowa Nonprofit Corporation Act.

#### **ARTICLE IV**

#### Registered Office and Agent

At the time of the filing of this amended document, the address of the registered office is GRAND AT 36<sup>TH</sup>, LTD., 505 36<sup>th</sup> Street, Unit 201, Des Moines, Iowa, 50312, and the name of the registered agent at such address is Board Secretary, John Lynch. It will be the duty of the newly elected Board Secretary to file any new address and the names of any new board members with the office of the Iowa Secretary of State. (All current board members are on file at this time).

#### **Board of Directors**

The number of directors at the time of this filing is four (4). The names and addresses of these directors are on file with the office of the lowa Secretary of State.

The initial Board of Directors shall be subject to removal only by GRAND AT 36th, LTD, until their terms expire as provided in the Bylaws, but thereafter a director may be removed from office at a special meeting of the members of the corporation in such manner as may be provided by the Bylaws.

#### ARTICLE VI

#### Bylaws

The initial Bylaws of the corporation shall be adopted by its initial Board of Directors, but the power to thereafter alter, amend, or repeal the same or adopt new Bylaws is reserved to the members of the corporation.

#### ARTICLE VII

## Members and Voting

Persons or entities owning condominium units submitted to the regime shall be the members of the corporation, all of which and the rights and obligations thereof shall be governed by the provisions of the Bylaws. The voting rights of the members shall be fixed, limited, enlarged, or denied to the extent specified in the Bylaws.

#### ARTICLE VIII

# Distribution of Assets Upon Liquidation

In the event of liquidation, assets, if any remain, shall be distributed to the members in accordance to their proportionate share of ownership in the condominium regime, as determined by the Declaration of Condominium and the Bylaws.

#### ARTICLE IX

## Amendment

Any purported amendment to these Articles of Incorporation in conflict with or contrary to the provisions of the Declaration of Condominium, including supplements and amendments thereto which submit lands and units to the regime, shall be void and of no force and effect.

# ARTICLE X

# Incorporator

	ine	name	and	address	of	the	incom	Bornton	T .		_
Marcuo	cci.	700	West	Toward	1 1	200	25.0	POTATOL	rs rat	wren	ce L.
Iowa	502	65		Towers,	, <u>i</u> -	400	- 35 Eh	Street,	West	Des	Moines.
1044	202	05.									,

Dated thisday	of, 19
	Lawrence L. Marcucci, Incorporator
STATE OF IOWA ) COUNTY OF POLK )	
to be the person named in a	The state of the s
	Notary Public in and for said County in said State

BYLAWS OF

GRAND AT 36TH, LTD. OWNERS PROTECTIVE ASSOCIATION OF DES MOINES

These are the Bylaws of Grand at 36th, Ltd. Owners Protective Association of Des Moines (hereinafter referred to as "Association") a corporation organized pursuant to Chapter 504A of the Code of Iowa (1975) for the purpose of administering Grand at 36th, Ltd. a horizontal property regime (condominium) established pursuant to Chapter 499B of the Code of Iowa (1975) located on certain portions of the following land in the City of Des Moines, County of Polk, Iowa:

South 290 feet of Lot 29, OFFICIAL PLAT of Southeast one-quarter (SE 1/4) of Southwest one-quarter (SW 1/4), Section 6, Township 78, Range 24, West of the 5th P.M., now included in and forming a part of the City of Des Moines, Iowa.

# I. MEMBERS AND VOTING RIGHTS

- 1. The owners of each condominium unit shall constitute the members of the corporation and membership shall automatically cease upon termination of all interests which constitute a person an owner. Developer shall be and have the rights of members with respect to completed but unsold units. Whenever only one spouse is a record titleholder, the other spouse shall be considered for the purposes of membership, an owner and shall be bound by the provisions of all condominium documents including that provision in relation to the Homestead exemption contained in Article VII of the Declaration.
- 2. An owner of record shall be recognized as a member without further action for so long as he holds an ownership interest. If ownership is acquired but not of record, or if acquired other than by way of conveyance or other formal instrument of transfer (such as by death, judicial act or dissolution), the person acquiring or succeeding to ownership shall present the Board of Directors of the Association evidence satisfactory to it of facts evidencing lawful ownership status prior to exercise of any rights of membership in the Association. (Failure to provide such evidence shall not, however, relieve an owner of his ownership obligations). A fiduciary or other official acting in the representative capacity which he represents.

- 3. If more than one person is owner of the same unit, all such owners shall be members and remain jointly and severally liable for all membership obligations. In such cases, or if more than one fiduciary or other official is acting in the premises, the vote entitled to be cast by the owners of that unit shall be cast by the person named for that purpose on a certificate signed by all such owners or fiduciaries or other officials and filed with the Board of Directors and such person shall be deemed to hold an ownership interest to such unit for purposes of voting and determining the representation of such ownership interest at any meeting or for purposes otherwise provided herein. If such certificate is not executed and filed with the Board of Directors, such membership shall not be in good standing and the votes for that unit shall not be considered in considering a quorum or a vote for any other purposes until this Bylaw is complied with.
- 4. The owners of each unit shall be entitled to one vote on all matters to be determined by the members of the Association either as such or as units or as contemplated by Chapter 499B of the Code of lowa (1975).

#### II. MEMBERS' MEETINGS

- The annual and any special meetings shall be held at a time and at a place within Polk County, lowa, chosen by the Board of Directors and all such meetings, annual or special, shall be held at such particular time and place as is set forth in the notice thereof.
- A special meeting shall be held whenever called by the President or, in his absence or disability,
  the Vice President, or by a majority of the Board of Directors, and must be called by such officers
  upon receipt of a written request from members entitled to cast one-fourth of the votes of the
  entire membership.
- 3. The Secretary or his designate shall give notice to each member of the annual meeting. The person or persons calling a special meeting pursuant to Paragraph 2 hereof shall give like notice of such special meeting. All notices shall set forth the time and place and purpose for which the meeting will be held. No action shall be taken at a special meeting which is not directly related to the purpose or purposes stated in the notice of meeting for which such meeting is held.
- 4. Notice of members' meeting shall be given in writing, and/or by posting a notice in the general common area, and/or using electronic communication, such as, but not limited, to email. Notice of a meeting must be given not less than ten (10), nor more than fifty (50) days prior to the date of the meeting. An owner may also present a written request to the Board of Directors to receive notice of building meetings through First Class Mail. Notice shall be deemed to be given if mailed by First Class Mail to the member at the address of his unit within the regime, unless at the time of giving such notice he has given written direction, delivered to an officer or member of the Board of Directors specifying a different mailing

address to be carried on the rolls of the Association. If more than one person is the owner of the same unit or if more than one fiduciary or one official is acting in the premises, those shall be duly given when given in accordance with this Paragraph to the person named in the certificate filed with the Board of Directors in accordance with Paragraph 3 of Article I. Notice of any meeting may be waived in writing by the person entitled thereto.

- 5. A quorum at a members' meeting shall consist of the presence of members or other members in person or by proxy, holding a majority of the ownership units outstanding. The acts carried or approved by a vote of a majority of the ownership units represented at a meeting at which a quorum is present shall constitute the acts of the members (all members) unless a different rule is provided herein or by the Articles of Incorporation, a declaration or other agreement to which the Association is a party. The President, or, in his absence or disability, the Vice President shall preside at each members' meeting; if neither the President nor the Vice President is able to preside, a chairman shall be elected by the members present at such meeting.
- 6. At any membership meeting, the presence of a person holding an ownership interest and the exercise of the voting rights of an owner or person entitled to cast a vote by proxy, shall be permitted and recognized provided such proxy must be in writing or submitted by electronic communication, such as, but not limited to, email by the person holding ownership units or entitled to cast votes and shall set forth the unit with respect to which such rights are pertinent, and the period which the proxy is to be in force and effect. Decision of the Board of Directors as to the sufficiency of any proxy for recognition shall be final and not subject to appeal of the members.
- 7. At all meetings, the order of business shall consist of the following:
  - A. Election of Chairman, if required.
  - B. Calling roll and certification of proxies.
  - C. Proof of notice of meeting or waiver of notice.
  - D. Reading and disposal of any unapproved minutes.
  - E. Reports of Property Manager, if applicable.
  - F. Reports of officers, if applicable.
  - G. Reports of committees, if applicable.
  - H. Election of Directors, if applicable.
  - I. Unfinished business.
  - J. New business
  - K. Adjournment.

#### III BOARD OF DIRECTORS

1. The affairs of the Association shall be managed by an initial Board of two (2) Directors. The initial Board shall consist of such persons as the Declarant in the declaration of condominium may appoint and need not be members of the Association. The initial Board shall serve until the first annual members' meeting. From and after the first annual meeting of members, the Board of Directors shall be selected from the members of the Association. An officer or designated agent

of a corporate member shall qualify to serve as a Director. Until all units are sold, the Declarant may appoint one representative to sit as a member of the Board of Directors for all of the unsold units and such representation as a member of the Board of Directors shall have the same powers and duties as the elected members thereof.

- 2. At the first annual members' meeting and at each meeting thereafter a minimum of three (3) directors shall be elected and the term of office of each director shall extend until the next annual meeting of the members and thereafter until his successor is duly elected and qualified or until he is removed in the manner as elsewhere provided.
- 3. Each director shall be elected by ballot (unless dispensed by unanimous consent) and by a plurality of the votes cast at the annual meeting of the members of the Association. Each person entitled to vote shall be entitled to vote for as many nominees as there are vacancies to be filled by election and each member shall be elected by a separate ballot unless provided otherwise by unanimous consent of the members.
- 4. Except as provided in Paragraph 5 of this Article, vacancies on the Board of Directors may be filled until the date of the next annual meeting by a vote of a majority of the Directors remaining in office regardless of whether those remaining constitute a quorum.
- 5. The initial Directors shall be subject to removal only by the Declarant. Thereafter, a Director may be removed by concurrence of seventy-five percent (75%) of the members of the Association at a special meeting called for that purpose. The vacancy on the Board of Directors so created shall be filled by the persons entitled to vote at the same meeting.
  - 6. The Directors shall serve with neither compensation nor remuneration.
- 7. An organization meeting of a newly elected Board of Directors shall be held within ten (10) days of their election at such place and time as shall be fixed by the Directors at the meeting at which they were elected. No further notice of the organization meeting shall be necessary. An organization meeting of the Association to elect successors to the initial board of Directors of the Association shall be held not later than thirty (30) days following the sale of one-half of all the units in the regime.
- 8. A majority of the Board may, by resolution, set the time and place for regular meetings of the Board and no notice thereof shall be required until such resolution is modified or rescinded. Special meeting of the Directors may be called by the President, Vice President, or any two Directors provided not less than two days' notice shall be given, personally or by mail, electronic communication, telephone,

or telegraph, which notice shall state the time, place and purpose of the meeting.

- 9. A quorum at a Directors' meeting shall consist of twothirds of the entire Board of Directors. The acts approved by a majority of those present at a meeting duly called at which a quorum is present shall constitute the acts of the entire Board of Directors, except where approval by a greater number of Directors is required by the declaration or these Bylaws.
- 10. The presiding officer of a Director's meeting shall be the President, or in his absence, the Vice President.
- 11. The Board of Directors, by resolution by all members thereof, may designate from among its members such committees as it deems advisable and by resolution provide the extent and manner to which the same may have and exercise the authority of the Board.

#### IV. POWERS AND DUTIES OF THE BOARD OF DIRECTORS

All of the powers and duties of the Association shall be exercised by the Board of Directors, including those existing under the common law and statutes, of the Articles of Incorporation, and the documents establishing the Condominium Regime. Such powers and duties of the Directors shall be exercised in accordance with the provisions of the Declaration of Condominium which governs the use of the land, and shall include in addition to those elsewhere provided for but shall not be limited to the following:

- 1. To make and collect assessments against members for all common expenses.
- 2. To use the proceeds of assessment in the exercise of its powers and duties.
- 3. The maintenance, repair, replacement, and operation of the regime property including all common areas, elements, and facilities, and units as applicable, and making or providing for payment for all such work and approving or delegating to the officers authority to approve vouchers therefore.
- 4. The reconstruction, repair, restoration, or rebuilding of the regime property and of any units as applicable after casualty; construction of new improvements or alterations if approved; to make and amend regulations respecting the use and occupancy of the property in the Condominium Regime and to permit or forbid an action or conduct within the discretion committed to them in the Declaration Bylaws, and Resolutions of the members.
- 5. To enforce by legal means the provisions of the Horizontal Property Act, the Articles of Incorporation, Bylaws of the Association, the Declaration, and the regulations for the use of the property in the Regime; and to take legal action in the name of the Association and on behalf of its members.

- 6. To contract for management of the Regime and to delegate to such contractor an or all powers and duties of the Association except such as are specifically required by the Declaration, Bylaws or Resolutions of the members to have approval of the Board of Directors or the membership of the Association.
- 7. To employ, designate, and remove personnel to perform services required for proper operation of the Regime, provided that the Board of Directors shall employ a professional manager.
- 8. To carry insurance on the property subject to the Regime and insurance for the protection of unit owners, occupants and the Association.
- 9. To pay the cost of all power, water, sewer, and other utility or other services rendered to the Regime and not billed directly to the owners of the individual units.
  - 10. To conduct all votes of the members.
- 11. To borrow money from any bank, lending institution or agency for the use and benefit of the Association and to secure the loan or loans by pledge of the assets of the Association, and from time to time to renew such loan and give additional security. Any loan sought must be pursued and secured only with the approval of a majority of the association members at a building meeting.
- 12. To do such other acts as are necessary and proper to effect the purpose of the Regime as stated in the Declaration and these Bylaws provided such acts are not otherwise prohibited.

#### **OFFICERS**

- 1. The officers of the Association shall be the President, who shall be a Director, a Vice President, who shall be a Director, a Treasurer and Secretary which shall be filled by one person, and Members at Large, if desired. All such Officers shall be elected annually by the members of the association. The Board of Directors may from time to time create and fill other offices and designate the powers and duties thereof. Each officer shall have the powers and duties usually vested in such office, and such authority as is committed to the office by the Bylaws or by specific grant from the Board, but subject at all times to the provisions of the Bylaws and to the control of the Board of Directors.
- The President shall be the chief executive officer of the Association. He shall preside at all
  membership meetings and meetings of the Board of Directors and shall have power to appoint
  committees from among the members to assist in the conduct of the affairs of the Association
  and the Regime.
- 3. The Vice President shall preside over the membership meetings in the absence or disability of the President, and shall otherwise exercise the powers and duties of the President in the event of the absence or disability of the President and shall generally assist the President and exercise such other powers and duties as are prescribed by the Directors.

- 4. The Secretary and Treasurer, which shall constitute one office, shall keep the minutes of all proceedings of membership meetings and Directors' meetings and shall have custody and control of the Minute Book of the Association and shall keep or be in charge and control of the records of the association and additionally as Treasurer have control of the funds and other property of the Association and shall keep the financial books and records thereof in cooperation with the management company, should one exist.
- 5. Any instrument affecting an interest in real property may be executed by the President or Vice President and one other officer upon authorization of the Directors or in such manner as the Directors may otherwise direct.

#### VI FISCAL MANAGEMENT

- 1. The Board of Directors shall adopt a budget for each fiscal year (which shall be the same as the Association's fiscal year for income tax purposes) which shall include the estimated funds required to defray the common expenses and to provide and maintain funds for the following accounting categories according to good accounting practices:
  - (a) Current expenses which shall include all funds and expenditures to be made for the year for which the funds are budgeted, including a reasonable allowance for contingencies and working funds, except expenditures chargeable to reserves or to additional improvements.
  - (b) Reserve for deferred maintenance, which shall include funds for maintenance items which occur less frequently than annually.
  - (c) Reserve for replacement which shall include funds for repair or replacement required because of damage, destruction, depreciation, or obsolescence.
- 2. Assessments for common expenses for emergencies and extraordinary expenditures, which cannot be paid from the annual assessments for common expenses and the maintenance of funds shall be made only after notice of the need thereof to the unit owners concerned. The assessments shall become effective with a majority approval vote of the Association and shall be due in such manner as the Association determines by vote.

- 4. If an owner shall be in default of a payment of an installment upon an assessment, the Board of directors may accelerate the remaining installments of the assessment upon notice thereof to such owner, and thereupon the unpaid balance of the assessment shall become due upon the date stated in the notice, but not less than ten (10) days after delivery thereof to such owner either personally or by registered or certified mail. Interest shall be computed and due on balances due under this paragraph but unpaid on such due date at the maximum rate of interest allowable by law from the date such balance becomes due and payable in accordance with the preceding sentence; such interest shall be in addition to any other payments for which said owner is liable.
- 5. The holder of a mortgage on any unit, upon its filing written request with the Association shall be given written notice by the mortgagor in the performance of said mortgagor's obligations under these Bylaws, the Declaration of condominium or other condominium documents which is not cured within thirty (30) days
- 6. All sums assessed but unpaid including, but not limited to interest with respect to a unit or against a unit owner shall constitute a lien on such unit prior to all other liens except:
  - (1) Tax liens on the unit in favor of any assessing unit and special district, and
  - (2) All sums unpaid on the first mortgage of record.

Said lien may be foreclosed by the Association in the manner and with the consequences provided in Section 499B.17 of the Code of Iowa (1973) in which event the owner shall be required to pay a reasonable rental for the unit. In the event the Association forecloses on any lien, the owner or owners of such unit, by their membership in this Association, specifically waive any rights to delay or prevent foreclosure which he or they may have against the

Association by reason of the Homestead Exemption. The Association may sue for money judgement for unpaid assessments and interest or sums due without foreclosing or waiving any lien which it holds.

- 7. If a mortgagee or purchaser of a unit obtains title as a result of foreclosure of a first mortgage, this mortgage or purchaser, his successors or assigns, shall not be liable for the assessments chargeable to such unit due prior to the acquisition of title and such unpaid assessments shall thereafter be deemed to be common expenses collectible from all unit owners including the mortgagee or purchaser, his successors and assigns. The owner of a unit pursuant to a voluntary conveyance or by inheritance or devise shall be jointly and severally liable with the grantor or prior owner for all unpaid assessments against the grantor or prior owner, but without prejudice to the right of such grantee or devisee or other successor in interest of an individual subject to a levy of an assessment on account of default shall be liable for any such special assessment.
- 8. The depository of the Association shall be such bank or banks as shall be designated from time to time by the Directors and in which the moneys of the Association shall be deposited. Withdrawal of moneys from the accounts shall only be by checks signed by such persons as are authorized by the Directors.
- 9. An audit of the accounts of the Association shall be made annually by a Certified Public Accountant and a copy of the report shall be furnished to each member not later than sixty (60) days after the close of the fiscal year for which the report is made.

# VII. AMENDMENT

- 1. These Bylaws may be amended, altered, repealed, or new Bylaws adopted by the members at a regular or special meeting of the members upon the affirmative vote of 66-2/3% of all votes outstanding; provided, however, no amendment effecting a substantial change in these laws shall affect the rights of the holder of any mortgage recorded prior to recordation of such amendment who does not join in the execution thereof and who does not approve said amendment in writing.
- 2. No amendment may be adopted at either a special or regular membership meeting not included in the notice thereof, except if notice of the proposed amendment has been given, a definite amendment relative to the same subject may be adopted by those present, in person or by proxy and possession the requisite percentage of membership and voting interests, provided further no vote by proxy may be counted unless the proxy expressly provides for such contingency. Notice referred to herein shall be given in the manner prescribed in Article II Section 3 of these Bylaws and shall be given to the persons described in Article II Section 4 and the holder of any first mortgage of record which has notified the Association of its interests not more than fifty (50) days nor less than thirty (30) days before the date such meeting will be held. More than one proposed amendment may be included in the notice of a meeting.

3. To the extent provided by Section 4998.14 of the Code of Iowa (1975), no modification nor amendment to these Bylaws shall be effective unless set forth in an amendment to the Declaration of Indominium, executed and recorded in the manner set forth in the Declaration and an amendment to these Bylaws shall constitute an amendment to the Declaration as provided for by law. Upon such recording said amendment shall be effective against all persons having an interest in a unit or the Regime regardless of whether said person had such interest at the time said amendment was adopted.

#### VIII. MISCHLIANEOUS PROVISIONS

- 1. The invalidity of any portion or provision of these Bylaws shall not affect the validity of the remaining provisions or portions hereof.
  - 2. The Association shall not have and employ a corporate seal.
- 3. The Board of Directors may require fidelity bonds from all directors, officers, or agents handling or responsible for Association funds and the expense of such bonds shall be common expense of the Association.
- 4. The Association shall promulgate such Rules and Regulations as it doems to be in the best interests of operating Grand at 36th. The initial Board of Directors shall adopt the initial Rules and Regulations which may be added to, amended, modified or altered by the affirmative vote of 51% of the outstanding votes in the Association. Such Rules and Regulations, as amended, shall be binding upon all members, guests, and agents of members. An amendment to the Rules and Regulations shall not constitute an amendment to the Declaration and shall be valid and enforceable upon adoption without recording the same as an amendment to the Declaration.
- 5. The Association shall at all times maintain separate and accurate written records of each unit and owner and the address of each, and setting forth the status of all assessments, accounts and funds pertinent to that unit and owner. Any person other than a unit owner may rely on a certificate made from such records by an officer or agent of the Association as to the status of all assessments and accounts.
- 6. Each member shall have the obligations as such member as are imposed on him by the regime documents as an owner, and no member shall have any power or authority to incur a mechanic's lien or other lien effective against the regime property except as the same may attach only against his pertinent interest therein and be removable as such.
- 7. The Board of Directors may, in its discretion, issue written evidence of membership, but the same shall be evidence thereof only and in no manner shall be transferable nor negotiable, and the share of the member in the assets of the Association cannot be assigned, hypothecated, or transferred in any manner except as pertinent to such assignment, hypothecation or transfer of the unit.

- 8. No provision or restriction otherwise void by reason of application of the Rule Against Perpetuities or Section 558.68 of the Code of Iowa (1975) shall continue for a period longer than the life of the last to survive of the owners or partners of the Declarant, and their children in being, at the time of the initial recording of the Declaration of Condominium and twenty-one years thereafter.
- 9. Each owner or lessee of his unit, as applicable, shall have a right to use and enjoy the common elements provided that such use shall be limited to the uses permitted by the Declaration of Condominium and other governing documents of the Regime.

## IX. DEFINITIONS

Unless the context otherwise requires, the terms used herein shall have the meanings stated in the Horizontal Property Act, and as follows:

- 1. Person. The term "person" shall include an individual, a corporation, or other legal entity or its representative.
- 2. Owner. The term "owner" for purposes of these Bylaws shall mean any person who owns or holds for himself an interest in one or more units subject to the Regime provided that the holder of a leasehold interest in a unit shall not be an owner and further provided that the holder of an equitable interest shall be an owner.
- 3. <u>Unit</u>. The term "unit" means each unit subjected to the Regime of one or more rooms intended for use as a residence.
- 4. Ownership interest. The term "ownership interest" means the interest assigned to each individual unit by the Declaration of Condominium for purposes of voting, assessment, and determination of each unit's appurtenant interests in the common elements.
- 5. <u>Common expenses</u>. The term "common expenses" shall include:
- (a) expenses of administration, expenses of maintenance, operation, repair or replacement of common elements, and the portions of units to be maintained by the Association.
- (b) expenses declared common expenses by the Declaration or these Bylaws.
  - (c) any valid charge against the Regime as a whole.
- 6. Singular, plural, and gender. Whenever the context so permits or requires the use of the singular shall include the plural, the plural the singular, and the use of any gender shall include all genders.

## RULES AND REGULATIONS FOR GRAND AT 36<sup>TH,</sup> LTD AS APPROVED ON JUNE 29, 2015

1. In order to comply with Article X, subsections 2(a) through 2(d) of the Declaration, any owner wishing to rent must submit the rental agreement to the Board of Directors prior to the renter's occupancy. Units shall be occupied by the person or persons named in the lease only. In the case where the unit is occupied by the owner and one other unrelated person, an additional fee may be added to the unit's monthly assessment to offset expenses. At the present time, June 29, 2015, no additional monthly fee will be added. The fee added for parking privileges in the parking lot will be an additional \$50.00 per month which will be added to the monthly assessment. A non owner/renter/roommate does not have to pay the parking fee if he/she chooses to park off site. The Board of Directors has the right to change the amount of these assessments as might be necessary from time to time.

All building rules must be followed by the non owner/renter/roommate, and a copy of the Rules will be furnished to the aforementioned by the owner of the unit or the Board of Directors. If a renter or their guest should cause any damage to the unit or common areas of the building, the owner will be notified. The damage will be corrected by the owner if the owner's unit only is affected, or by the Association if common areas are affected. The Association will then bill the owner of the unit for any and all expenses for materials and labor to repair the damages and the owner shall be responsible for payment of such expenses which shall be enforced the same as Association dues.

- 2. Units must not be used for retail business purposes.
- 3. Pets of any kind may not be kept in the condominium.
- 4. Vehicles must be parked only in the areas provided for that purpose and shall not obstruct any garage door, fire exit, service door, or sidewalk.
- 5. If you have a guest visiting and their vehicle will be parked in the parking lot for more than 24 hours, please have them display the parking sign provided in the mail room desk drawer.
- No antenna, satellite dish, venting device, or wiring for any purpose shall be installed on the exterior of the building without the written consent of the Board of Directors.
- 7. An owner may identify his unit with a nameplate of appropriate size and style.
- 8. The interior stairways shall be used only for the purpose intended and shall not be used for hanging garments or other objects; or for cleaning of rugs or other household items. Nothing is allowed to be stored in the stairwells at any time.
- Common areas of the building, such as lobby, recreation/mail room, and elevator will be used only for the purposes intended. These common areas may be decorated with Board approval.
- 10. Exercise equipment is allowed in the recreation/mail room provided it is available for use by all residents and meets Board approval.
- 11. Unit owners are reminded that alteration and repair of the building is the responsibility of the Association, except for the interior of the units. No work or alteration of any kind is to be done upon the exterior building walls, or upon the interior structural walls without first obtaining the approval of the Board of Directors.
- 12. Disposition of garbage and trash shall be only by the use of garbage disposal units or by use of receptacles supplied by the Association. Garbage/trash must be securely wrapped before being

thrown down the garbage chute. No loose items are to be thrown down the chute. Glass should be placed in the receptacle provided in each laundry room. Please throw garbage down the chute between the hours of 8:00AM and 10:00PM only. Boxes placed in the garbage room need to be broken down.

- 13. Clean the lint filters after using the dryers in the laundry rooms.
- 14. Smoking of any kind is not permitted in the common areas of the building.
- 15. No unit owner/renter/roommate shall make or permit any unreasonably disturbing noises in the building, or do or permit anything to be done therein which will interfere with the right, comfort, or conveniences of other unit residents. Residents should be mindful of having music, radio, or television at a volume that might disturb other occupants of the building between the hours of 10:00PM and 8:00AM.
- 16. Hallways on each floor of the building may be decorated as the owners on that floor agree. The expense for this decoration will be divided among the owners on that floor. No article of decoration should obstruct access to the fire doors, elevator, or laundry room.
- 17. Unit owners/renters/roommates shall not cause or permit any unusual or objectionable odors to emanate from their units.
- 18. No owner/renter/roommate shall at any time keep in the storage area any combustible or hazardous material.
- 19. Guest rooms may be reserved for use of family or friends visiting residents. The reservation calendar is currently in the desk drawer in the recreation/mailroom. The guest room rate shall be set from time to time by the Association. The rate currently, June 29, 2015, is \$30.00 per night. Owners may provide their own linens and towels or may use those belonging to the Association. Association linens and towels must be washed and beds remade by those who reserve the rooms. Wastebaskets need to be emptied and the room put back in order by those who reserve the room. Ordinary cleaning (bathroom, dusting, vacuuming) is done by the maintenance person on Wednesday, so if someone else has reserved the room before maintenance is scheduled, please make sure bathrooms are clean and vacuuming is done.
- 20. Moving vans and service vans need to be parked on the east side of the building.
- 21. Make sure that the inside door to the garbage room is bolted, especially after you have had workers associated with your unit use that door.
- 22. Complaints regarding the services of the building should be made to the Board of Directors or to the management company.

These rules and regulations may be amended, modified, or altered only as provided in the Bylaws of GRAND AT 36<sup>th</sup>, LTD. Owners Protective Association of Des Moines.

PLEASE, EVERYONE, MAKE EVERY EFFORT TO KEEP OUR BUILDING AND GROUNDS NEAT AND CLEAN.